

Impact Assessment

Review of Household Waste Recycling Centre (HWRC) Contract to introduce a booking system and charges for DIY waste



Impact Assessments (IA) are a process of assessing how our proposals and decisions might impact upon different types of people and communities and developing proposals in line with relevant legislation.

This is a legal requirement, and ensures the Council considers key legislation, including Equalities, Welsh language, Future Generations, Socio-economic Duty and Risk when developing proposals.

It will also help the Council make the best possible decisions for the people of Powys.

1. Proposal Information

Author Name	Ashley Collins
Head of Service	Ashley Collins – Acting for W&R / Matt Perry – Acting Director
Portfolio Holder	Cllr Jackie Charlton
Proposal title	Review of HWRC contract to introduce DIY charges along with a booking system for residents
Description of proposal	<p>There are currently 5 HWRCs provided across the County for residents to take their household waste that cannot be collected at the kerbside. Whilst the majority of residents use them responsibly for their intended purpose, there are some who will take large amounts of building type waste for which a skip would be more appropriate. DIY or building waste is not classed as household waste and there is no obligation on Councils to accept it at these sites. Many other authorities have introduced charges for this material and seen significant savings for the authority, both through the income generated but also through reduced disposal costs.</p> <p>Booking systems have successfully been introduced at HWRCs in many authorities. Residents would be required to prebook their visit online or by telephone. This has the effect of reducing non legitimate use of the sites by commercial operators and also residents from outside of the County. Whilst it may inconvenience residents having to prebook, feedback from other authorities is that it does avoid residents having to queue at sites thus improving the user experience.</p>

2. Savings and Consultation

Profile of savings delivery

2023-24	2024-25	2025-26	2026-27	2027-28	2028+	Total Savings
0	£100,000	£300,000	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Further information

The new contract is due to start in January 2025, hence the total potential saving of £400,000 is split over the two financial years.

Consultation requirements

Consultation required?	No
Union consultation date	Click or tap to enter a date.
Staff consultation date	Click or tap to enter a date.
Public consultation date	Click or tap to enter a date.
Consultation plan (or justification where no consultation is required)	
As there is no viable alternative, it is difficult to see what a consultation would achieve.	

3. Impact on other service areas, geographical areas, and data protection

1a. Impact on other service areas

An IT system would be required to administer the scheme and there would be a small extra demand on the Helpdesk.

1b. Impact on geographical locations

All sites would be affected equally.

1c. Data protection impact assessment

Will the proposal involve processing the personal details of individuals?	Yes
Is Powys County Council the data controller?	Yes
Further information	
Residents will be required to provide names and addresses in order to receive a booking slot so procedures for data protection will need to be in place as they are with our other similar services such as garden waste collections.	

4. Impact on well-being goals including Welsh language and equalities

1d. A prosperous Wales

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1e. A resilient Wales

Impact	By ensuring that these sites are only used legitimately there will be an ongoing saving which will make the service more sustainable in the long term.
Impact Rating	Good
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1f. A healthier Wales

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1g. A Wales of cohesive communities

Impact	None
Impact Rating	Neutral

Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1h. A globally responsible Wales

Impact	A booking system will allow site attendants more time to ensure that materials brought to the site are recycled in the correct containers..
Impact Rating	Good
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1i. A Wales of vibrant culture and thriving Welsh language

Using Welsh

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Promoting Welsh

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Sports, Art & Recreation

Impact	None
Impact Rating	Neutral

Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1j. A more equal Wales

Age

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Disability

Impact	With a booking system, throughput at the site can be more effectively managed, which will allow site attendants to give more time to disabled users who may need assistance.
Impact Rating	Good
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Gender Reassignment

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Marriage or Civil Partnership

Impact	None
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Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Race

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Religion or belief

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Sex

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Sexual Orientation

Impact	None
Impact Rating	Neutral

Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Pregnancy and Maternity

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Socio-economic Duty

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1k. Evidence

Other authorities have introduced these measures and reported the impacts mentioned above.

5. Impact on key guiding principles & workforce

1l. Sustainable development principles

Long-term

Impact	The proposal provides a long term sustainable solution for maintaining the provision of the HWRC service with constrained resources.
Impact Rating	Very good
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Collaboration

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Involvement (including Communication & Engagement)

Impact	The changes at the site will be effectively communicated to all site users in advance of implementation.
Impact Rating	Good
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Prevention

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

Integration

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1m. Impact on the workforce

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1n. Impact on payroll

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1o. Welsh language impact on Staff

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1p. Impact on apprenticeships

Impact	None
Impact Rating	Neutral
Mitigation	Click or tap here to enter text.
Mitigated Rating	Choose an item.

1q. Evidence

Other authorities have implemented these measures and reported the impacts above.

6. Likelihood and risks

Risk 1

There is an increase in flytipping due to the restrictions at the site

Likelihood score	2	Impact score	4	Risk rating	8
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Mitigation

It is more a perception than a reality that flytipping increases when these types of measures are implemented as residents do not generally resort to criminal activities. We do continually monitor flytipping and take action against perpetrators which does act as a deterrent to such activity.

Residual likelihood score	1	Residual impact score	4	Residual risk rating	4
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Risk 2

Click or tap here to enter text.

Likelihood score	Choose an item.	Impact score	Choose an item.	Risk rating	Choose an item.
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Mitigation

Click or tap here to enter text.

Residual likelihood score	Choose an item.	Residual impact score	Choose an item.	Residual risk rating	Choose an item.
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Risk 3

Click or tap here to enter text.

Likelihood score

Choose an item.

Impact score

Choose an item.

Risk rating

Choose an item.

Mitigation

Click or tap here to enter text.

Residual likelihood score

Choose an item.

Residual impact score

Choose an item.

Residual risk rating

Choose an item.

Risk 4

Click or tap here to enter text.

Likelihood score

Choose an item.

Impact score

Choose an item.

Risk rating

Choose an item.

Mitigation

Click or tap here to enter text.

Residual likelihood score

Choose an item.

Residual impact score

Choose an item.

Residual risk rating

Choose an item.

Risk 5

Click or tap here to enter text.

Likelihood score

Choose an item.

Impact score

Choose an item.

Risk rating

Choose an item.

Mitigation

Click or tap here to enter text.

Residual likelihood score

Choose an item.

Residual impact score

Choose an item.

Residual risk rating

Choose an item.

7. Overall summary and judgement

Outline assessment

The introduction of charging for DIY waste and the implementation of a booking system will provide an effective way to reduce the costs of providing the HWRC service to all Powys residents. There will be inconvenience to some but these sites were never intended for residents to dispose of significant quantities of waste from large DIY projects where a skip would be more appropriate. It will also ensure that traders do not try to circumvent their responsibilities by leaving their waste with householders once they have completed a job.

A booking system gives the Council more control over who is allowed to use the site and also provides an improved user experience for residents not having to queue to use these facilities. There is some inconvenience if site users require immediate access, but a well run system will allow users to acquire a booking slot at very short notice if required.

Cabinet reference

Click or tap here to enter text.

8. Additional evidence

Click or tap here to enter text.

9. Monitoring arrangements

The savings will be realised when tenders are received for the contract. Once implemented their effectiveness can be evaluated when carrying out routine contract monitoring.

Review date

01/07/2025